

Town of Upper Marlboro

REGULAR TOWN MEETING

November 9, 2010

Approved Minutes

Call to Order

The meeting was called to order at 7:30 p.m.

Roll Call: Stephen F. Sonnett, President of the Board of Town Commissioners
James Storey, Commissioner/ Treasurer
Joseph A. Hourclé, Commissioner

Staff present: M. David Williams, Town Clerk

Also present: Zoe Tillman of the *Gazette* and various citizens and interested parties.

Pledge of Allegiance

Review/Approval of Meeting Minutes

President Sonnett asked for consent to the Agenda. Approval was given by both Commissioners. The Town Meeting minutes from October 12, 2010 and the Work Session minutes from October 26, 2010 were summarized by Commissioner Hourclé. President Sonnett motioned to approve both sets of minutes, Commissioner Hourclé seconded. All minutes from October's Town Meeting and Work Session were unanimously approved.

Clerk Report

Town Clerk: Mr. Williams reported on a recent meeting/workshop he attended in Bladensburg on November 3rd that was hosted by the Anacostia Watershed Society, with a presentation by the Star Spangled Banner National Historic Trail (SSB/NHT) and the Battle of Bladensburg Task Force. During the "planning-phase" forum he asked how the trail would connect Bladensburg to Upper Marlboro, and what plans might be in the making concerning William Beanes' Grave site. These points were taken in by the NHT for consideration.

Review/Approval of the Financial Report

Commissioner Storey reviewed highlights of the Treasurer's Report dated October 31, 2010.

- At 4 months into FY2011, total operational revenues and general government expenses are all in the 33% range with the exception of "dues and subscriptions" and some "one-time" expenses.

Commissioner Hourclé motioned to approve the Treasurer's Report, President Sonnett seconded. The Treasurer's Report dated October 31, 2010 was unanimously approved.

Commissioner Reports

Commissioner Hourclé: Was out-of-town recently and had no report at this time.

Commissioner Storey: Delivered report under Treasurer's Financial Report.

President Sonnett: President Sonnett noted that the Police Report for October was available in the *Landings*:

- 116 Town Citations were written in the month of October, 2010; State citations totaled 20
- Within town limits: 3 Theft; 1 Property Damage; 1 Lost Property; 1 Breaking & Entering (residential); 4 Warrant Service; 3 Vehicle Impound; 2 Domestic
- Outside town limits: 8 Auto Theft; 26 Larceny; 14 Burglary; 3 Robbery; 1 Rape.

President Sonnett noted that in light of the recent residential break-in, citizen's can request a "House-Check" by the Town Police Department while they're out of town on vacation or for the weekend by filling out a request form at the Town Hall.

Business

Resolution 2010-02: The resolution requested by the MML, regarding the reinstatement of state shared revenues and revenue raising authority of municipalities, was read aloud in its entirety by Commissioner Hourclé. Commissioner Storey motioned to approve the Resolution 2010-02 as read, Commissioner Hourclé seconded. The resolution was unanimously approved.

Approval of the FY2010 Audit: Commissioner Storey read aloud page 2 & 27 from the Town's Annual Financial Report (AFR). President Sonnett noted that the income tax revenues remain difficult to budget as they vary year-to-year with no particular pattern. Commissioner Hourclé motioned to approve the AFR, Commissioner Storey seconded. The Annual Financial Report for the Year Ended June 30, 2010 was unanimously approved.

Revision of Investment Administrative Procedures: President Sonnett reviewed the Town of Upper Marlboro Administrative Procedures for Operation of the Investment Program. Revisions were highlighted and a minor correction was noted. Commissioner Storey motioned to approve the revisions to the Administrative Procedures for Operation of the Investment Program as amended, Commissioner Hourclé seconded. The revisions to the Program were unanimously approved.

New CD Investment: An opportunity to invest \$150K into a new CD at PGFSB for 24 months at 1.5% was discussed. Commissioner Hourclé motioned to approve the new CD, Commissioner Storey seconded. The motion was unanimously approved.

Commissioner Storey noted that 2 CDs at PGFSB will reach maturity on Nov. 27 and Dec. 3, 2010 before the next Town Meeting. After discussion, President Sonnett called for a motion to authorize the reinvestment of the 2 CDs at PGFSB. Commissioner Storey motioned to approve the renewal provided no better terms are available, Commissioner Hourclé seconded. The motion was unanimously approved.

Sale of 1999 International Trash Truck: President Sonnett stated that the Town received 3 sealed bids that were opened on Monday, November 8th. After discussion, Commissioner Hourclé motioned to accept the bid from the highest bidder. President Sonnett seconded. The motion to award the bid to Auto Truck Sales of Hollidaysburg, PA for \$11,234 was unanimously approved.

Purchase of Tractor, Snow Blower and Bucket: President Sonnett reviewed the estimates from deals being offered from local dealer Gateway Tractor and from the State Contracts website. Commissioner Hourclé motioned to approve the purchase from Gateway for \$28,489 delivered, Commissioner Storey seconded. Approval for the acquisition was unanimous.

Surplus of Skid Loader (and attachments): After discussion, Commissioner Storey made a motion to surplus the Skid Loader, Bucket, Street Sweeper and Backhoe. Commissioner Hourclé seconded the motion. The motion to surplus the Skid Loader and attachments was unanimous.

Tree Removal (Service Lane and Public Works Facility): President Sonnett reported that a Locust tree on Service Lane and several trees at the Public Works Facility all pose a risk to people and property, and that he has received estimates from tree services for their removal. After discussion, Commissioner Hourclé motioned to approve having the tree work done by Professional Tree Service for \$875, contingent upon verification of the property lines. Commissioner Storey seconded. Approval to hire the service was unanimous.

Public Comment

Pat Rader, a new resident to Church Street, was introduced, as well as Josie Fiore, who is the new Head Librarian at the Upper Marlboro Branch Library. The Commissioners acknowledged a complaint about a tow truck parking at the Old Stone Building on Church Street. Barking dogs and code violations in the residential area on Spring Branch Drive were also discussed. Commissioner Hourclé announced that the Marlborough Day Committee would be meeting on November 23rd at 6:00 p.m.

Adjournment

Commissioner Storey made a motion to adjourn, Commissioner Hourclé seconded the motion. The meeting was adjourned at 8:37 p.m.

Respectfully submitted,

M. David Williams
Town Clerk